

Project Manager

Port Cost Management

full-time

MarineXchange Software GmbH
Lastenstrasse 13
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Workload 40 h/w

Department Port Cost Management

Location Home office/Client site

ABOUT

MarineXchange is the leading software company in the cruise industry with its *MXP Enterprise Platform* ERP. The enterprise platform enables cruise operators to provide a superior guest experience, increase revenues and streamline operations. It provides powerful tools to better manage cruise-ship operations and increases efficiency through wizards, batch processing, ship participation and e-commerce integration. The software is used by over 50 ocean, river, and expedition cruise lines on more than 385 installations.

JOB DESCRIPTION

Project and implementation management for new installations, as well as day-to-day support and maintenance for existing clients – for the MXP modules Port Management, Port Cost Management and Itinerary Management.

KEY RESPONSIBILITIES

Operational

- Project management for new implementations of the MXP modules Port, Port Cost and Itinerary Management
- Coordinating timelines with clients
- Creating training plans and coordinating implementation schedules
- Defining and documenting business requirements; creation of business requirement documentation
- Administrating enhancement requests during the implementation phase and coordinating with programming team
- Day-to-day support and maintenance related to the above-mentioned modules, for all existing MXP clients
- Coordinating best response to support or enhancement requests on the MXP Support Portal
- System testing of changes to the modules including test documentation and release notes
- User manual maintenance and updates.
- Performs all other duties as requested by supervisor

Administrative

- Correct log of all travel and other expenses in the respective MXP portal
- Assisting with correct invoicing of project related costs and services

Social

- Maintains positive relationships with colleagues
- Promotes cooperation and teamwork

REQUIREMENTS

- Understanding of cruise operations processes and management
- Excellent administrative skills
- Outgoing personality, open minded and flexible
- Ability to work with international clients and in an international team
- Ability to perform well under pressure
- Strong and self-reliant
- Excellent appearance and social skills
- Well organized
- Excellent English language skills
- German language skills (preferred)
- Basic accounting and budgeting knowledge
- Ability to work with minimal supervision

Systems

- MS Office
- MXP Software Solutions (preferred)

Education and Experience

- Previous experience working in the cruise industry (mandatory)
- Previous experience in port cost management for a shipping company or a cruise line (preferred)

BENEFITS AND PERKS

- Rapid professional and personal development at the leading software supplier in the cruise industry
- Secure and long-term employment in a fast-growing industry
- A work environment with exciting and varied tasks
- A great working atmosphere in a highly motivated and successful team with international corporate culture
- Competitive salary to match your qualification

HAVE WE SPARKED YOUR INTEREST?

Then please send us your detailed application documents (CV with photo, certificates, etc.) via e-mail to career@marinexchange.com