

Human Resources/ Payroll Implementation Specialist

m/f, full-time

MarineXchange Software GmbH

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Job title	Human Resources/Payroll Implementation Specialist
Workload	40 h/w
Department	Employee Management
Location	East Coast USA (Miami/Fort Lauderdale)

Main tasks:

- Implement and train Employee Management modules, such as Human Resources, Payroll, Time & Attendance, eLearning, Employee self-service and Recruitment onboard ships and offices
- Support clients onsite and remote
- Manage individual project priorities, deadlines and deliverables
- Take part of developing modules further

Requirements:

- 4+ years of shipboard experience in the Purser department, experience in Human Resources, or Recruitment department is a plus
- Ships Payroll knowledge is a must
- Implement and train employee management modules on client site
- Support clients remotely using latest technologies
- Excellent customer service skills
- Willing to travel
- Work independently
- Highly motivated, a fast learner and a problem solver
- Language skills: Fluent English (written and spoken)
- Presentable attire when being onsite (offices and ships)

We offer:

- Rapid professional and personal development at one of the leading companies in the cruise industry
- Continue using your cruise ship specific knowledge
- Opportunity to work from home
- An excellent working atmosphere in a highly motivated and successful team with an international corporate culture
- Competitive wage

Please send us your application documents (CV with photo) by e-mail to career@marinexchange.com